

**Hope-Hill Elementary School**

**MEETING NOTICE**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Time** | **Link** | **Location**  *(if hybrid)* |
| 08/30/2023 | 5pm | [Go Team Zoom Link](https://atlantapublicschools-us.zoom.us/j/9825585975?pwd=aEt4N0p4K0NzNzRCbzB4a3lWMzdydz09) | NA |

**Notice Prepared By: Keisha Gibbons Date Posted: 08/10/2023 .**

**Meeting Agenda**

(*agenda may be amended*)

*This meeting will not allow for Public Comment*

1. **Action Items** 
   1. Approval of Agenda
   2. Fill Vacant Positions
   3. Fill Open Community Member Seat
   4. Fill Open Swing Seat
   5. Approval of Previous Minutes
   6. Election of Officers and Representatives
      1. Chair
      2. Vice-Chair
      3. Secretary
      4. Cluster Representative
   7. Review and Approve Public Comment Protocol
   8. Set GO Team Meeting Calendar
   9. Review, Confirm/Update, and Adopt GO Team Meeting Norms
2. **Information Items** 
   1. Principal’s Update
   2. Information Items- Land Swap and playground updates

**Hope-Hill Elementary School**

**Date: August 30, 2023**

**Time: 5:00p-6:00p**

**Location:** [Go Team Zoom Link](https://atlantapublicschools-us.zoom.us/j/9825585975?pwd=aEt4N0p4K0NzNzRCbzB4a3lWMzdydz09)

1. **Call to Order**
2. **Roll Call; Establish Quorum**
3. **Action Items** 
   1. Approval of Agenda
   2. Fill Vacant Positions
   3. Fill Open Community Member Seat
   4. *For High Schools*: Appoint Student Representatives
   5. Approval of Previous Minutes
   6. Election of Officers and Representatives
      1. Chair
      2. Vice-Chair
      3. Secretary
      4. Cluster Representative
   7. Review and Approve Public Comment Protocol
   8. Set GO Team Meeting Calendar
4. **Information Items** 
   1. Principal’s Update
   2. Information Items- land swap and playground
5. **Announcements** 
   1. 2023 GO Team G3 Summit – Saturday, September 23
   2. New GO Team Member Training and Orientation
6. **Public Comment** *(if applicable)*
7. **Adjournment**

**[Hope-Hill Elementary School**

**Date: August 30, 2023**

**Time: 5:00p-6:00p**

**Recording: [insert meeting recording link]**

1. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Keisha Gibbons** | **Present** |
| **Parent/Guardian** | **Robin Tolochko** | **Present** |
| **Parent/Guardian** | **Lauren Cathings** | **Present** |
| **Parent/Guardian** | **Donnell Woodson** | **Present** |
| **Instructional Staff** | **Vacant** |  |
| **Instructional Staff** | **Vacant** |  |
| **Instructional Staff** | **K. Williams** | **Present** |
| **Community Member** | **Ms. Cooley** | **Absent** |
| **Community Member** |  |  |
| **Swing Seat** | **Vacant** |  |
| **Student** *(High Schools)* |  |  |
| **Student** *(High Schools)* |  |  |

1. **Action Items** *(add items as needed)*
   1. **Approval of Agenda:** **Motion** [3 Passes/Fails]
   2. **Fill Vacant Positions** *(copy and complete table for each vacant position)*

|  |  |
| --- | --- |
| **Vacant Position:** | **[Parent, Staff, Community, Swing]** |
| **Appointee’s Name:** | Vincent Callender and Ashley Anderson |

* 1. **Fill Open Community Member Seat:**

|  |  |
| --- | --- |
| **Open Position:** | **Community Member** |
| **Appointee’s Name:** | Ms. Cooley |

* 1. **Fill Open Swing Member Seat:**

|  |  |
| --- | --- |
| **Open Position:** | **Swing Member** |
| **Appointee’s Name:** | Mr. Ross |

* 1. *For High Schools:* **Appoint Student Representatives**

**Student Representative 1:** [Insert Name of Student Representative]

**Student Representative 2:** [Insert Name of Student Representative]

* 1. **Approval of Previous Minutes** [Passes/Fails]
  2. **Election of Officers and Representatives**
     1. **Chair: Result:** [Vincent Callender]
     2. **Vice Chair: Result:** [Donnell Woodson]
     3. **Secretary: Result:** [Mr. Ross]
     4. **Cluster Representative: Result:** [Ashley Anderson]
  3. **Approval of Public Comment Protocol:** **Motion** [100%Passes/Fails]
  4. **GO Team Meeting Calendar** *(GO Teams are required to have a minimum of 6 business meetings, with at least 4 allowing for Public Comment)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Date** | **Time** | **Location** | **Time for Public Comment? (Yes/No)** |
| **1** | **October** | **5:00** |  |  |
| **2** | **December** | **5:00** |  |  |
| **3** |  |  |  |  |
| **4** |  |  |  |  |
| **5** |  |  |  |  |
| **6** |  |  |  |  |
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| **8** |  |  |  |  |

* 1. **Adopt GO Team Norms Motion** [Passes/Fails]

1. **Adjournment: Motion** [Passes/Fails]

**[Hope-Hill Elementary School**

**Date: August 30, 2023**

**Time: 5:00p-6:00p**

**Recording: [insert meeting recording link]**

1. **Call to order:** [5:03]
2. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Keisha Gibbons** | **Present** |
| **Parent/Guardian** | **Robin Tolochko** | **Present** |
| **Parent/Guardian** | **Amanda Seigel** | **Present** |
| **Parent/Guardian** | **Donnell Woodson** | **Present** |
| **Parent/Guardian** | **Lauren Catchings** | **Present** |
| **Instructional Staff** | **Kadajah Williams** | **Present** |
| **Instructional Staff** |  |  |
| **Instructional Staff** |  |  |
| **Community Member** | **Ms. Cooley** | **Present** |
| **Community Member** |  |  |
| **Swing Seat** |  |  |
| **Student** *(High Schools)* |  |  |
| **Student** *(High Schools)* |  |  |

**Quorum Established:** [Yes]

1. **Action Items** *(add items as needed)*
   1. **Approval of Agenda:** Motion made by: [Donnell Woodson]; Seconded by: [Amanda Siegel]

Members Approving: All

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails]

* 1. **Fill Vacant Positions** *(copy and complete table for each vacant position and indicate the individual who will fill the seat)*

|  |  |
| --- | --- |
| **Vacant Position:** | ***Parent, Staff, or Community*** |
| **Nominee’s Name:** |  |
| GO Team Members  **In favor** |  |
| GO Team Members **Opposed** |  |
| GO Team Members **Abstaining** |  |

* 1. **Fill Open Community Member Seat:**

|  |  |
| --- | --- |
| **Open Position:** | **Community Member** |
| **Nominee’s Name:** | Ms. Cooley |
| GO Team Members  **In favor** |  |
| GO Team Members **Opposed** |  |
| GO Team Members **Abstaining** |  |

* 1. **Fill Open Swing Seat** *(copy and complete table for each nominee – list winner where indicated)*

|  |  |  |
| --- | --- | --- |
| **Nominee’s Name:** | **Nominated by** | GO Team Members  **In favor** |
| **Mr. Ross** | [Keisha Gibbons](mailto:kgibbons@apsk12.org) | 3 |
|  |  |  |
|  |  |  |

GO Team Members who **ABSTAINED** from voting:

**SWING SEAT RESULT: Mr. Ross**

* 1. *For High Schools***: Appoint Student Representatives**

**Student Representative 1:** [Insert Name of Student Representative]

**Student Representative 2:** [Insert Name of Student Representative]

* 1. **Approval of Previous Minutes:** *List any amendments to the minutes:*

Motion made by: [Vincent Callender]; Seconded by: [Lauren]

Members Approving: Amanda, Robin, Donnell

Members Opposing:

Members Abstaining:

**Motion** [3passes/Fails]

* 1. **Election of Officers and Representatives** *(copy and complete table for each nominee for each position – list winners where indicated)*
     1. **Chair: Result:** [Vincent Callender]

|  |  |
| --- | --- |
| **Officer Position:** | **Chair** |
| **Nominee Name** | GO Team Members **In favor** of Nominee |
| **Vincent Callender** | 5 |
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GO Team Members who **ABSTAINED** from voting:

* + 1. **Vice Chair: Result:** [Donnell Woodson]

|  |  |
| --- | --- |
| **Officer Position:** | **Vice Chair** |
| **Nominee Name** | GO Team Members **In favor** of Nominee |
| **Donell Woodson** | 3 |
|  |  |
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GO Team Members who **ABSTAINED** from voting:

* + 1. **Secretary: Result:** [Mr. Derrick Ross]

|  |  |
| --- | --- |
| **Officer Position:** | **Secretary** |
| **Nominee Name** | GO Team Members **In favor** of Nominee |
| **Mr. Ross** | 4 |
|  |  |
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GO Team Members who **ABSTAINED** from voting:

* + 1. **Cluster Representative: Result:** [Ashley Anderson]

|  |  |
| --- | --- |
| **Officer Position:** | **Cluster-Representative** |
| **Nominee Name** | GO Team Members **In favor** of Nominee |
| **Ashley Anderson** | 4 |
|  |  |
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GO Team Members who **ABSTAINED** from voting:

* 1. **Review and Approve Public Comment Protocol**

[Insert or attach approved Public Comment Format]

Motion to adopt made by: [Robin]; Seconded by: [Donnell]

Members Approving: Ashley Anderson, Vincent Callender, Lauren Catchings, Amanda Siegel

Members Opposing:

Members Abstaining

**Motion** [100% Passes/Fails]

* 1. **Set GO Team Meeting Calendar** *(GO Teams are required to have a minimum of 6 business meetings, with at least 4 allowing for Public Comment)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Date** | **Time** | **Location** | **Time for Public Comment? (Yes/No)** |
| **1** | **October 18** | **5:00** |  | **If time is requested** |
| **2** | **November** | **5:00** |  | **If time is requested** |
| **3** | **December** | **5:00** |  | **If time is requested** |
| **4** | **January** | **5:00** |  | **If time is requested** |
| **5** | **February** | **5:00** |  | **If time is requested** |
| **6** | **March** | **5:00** |  | **If time is requested** |
| **7** |  |  |  |  |
| **8** |  |  |  |  |

* 1. **Review, Confirm/Update, and Adopt GO Team Meeting Norms**

[Insert or attach approved Meeting Norms] Motion by Robin that all meetings will be held on the 3rd Wednesday of the Month except, October which will be on the 3rd Wednesday and December possibly canceling if we don’t need it. Placeholder for time for 1 hour and 30 mins. Meeting can always end early if everything is completed.

Motion to adopt made by: [Robin T]; Seconded by: [Vincent Callender]

Members Approving:

Members Opposing:

Members Abstaining

**Motion** [Passes/Fails]

1. **Discussion Items** *(add items as needed)*
   1. **Discussion Item 1**: Discussion was brought up that teachers should have a choice if they want to be virtual or hybrid. We do have the capacity to host hybrid meetings if necessary. Robin motioned for majority of our meetings are virtual except for one fall and one spring hybrid. Majority voted yes]
   2. **Discussion Item 2**: [Add description of discussion item and brief summary of the discussion]
2. **Information Items** *(add items as needed)*
   1. **Principal’s Update** [Land Swap was approved and playground build will start. Surveys will START soon. Updates about CIP goals. Great improvement ELA and Math. No Questions were asked.]
   2. **Information Items** [Add brief summary of the item and any resulting discussion]
3. **Announcements** [Go team summit Sat Sept 23, 2023. All go team members will be trained No public comments.]
4. **Adjournment**

Motion made by: [Donnell Woodson]; Seconded by: [Vincent Callender]

Members Approving:

Members Opposing:

Members Abstaining:

**Motion** [Passes/Fails]

**ADJOURNED AT** [6:30]

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**Minutes Taken By:** [Ashley Anderson]

**Position:** [Cluster Representative]

**Date Approved:** [Insert Date When Approved